

# Application Form

## Wilson's Foundry Studio Programme

### How to complete this form

You must fill in all sections of this application form. Please ensure your submission is complete and includes all required documents.

Before submitting your application, please ensure you confirm compliance with the declaration in section 5 by checking the relevant box.

The text entry areas within this form have fixed sizes and cannot be changed. The typeface, font size and color for the text boxes are predetermined and cannot be changed. Multiline text is enabled where appropriate.

The document must be saved as a PDF document. Please do not submit your application in any other format and ensure editing restrictions remain enabled.

Email your completed application form alongside your 60 second application pitch to **info@glasgowcityinnovationdistrict.com** with 'GCID Venture Studio Make' as subject line. Save this pdf and add **-[YOUR COMPANY NAME]** to the end before emailing.

[Find the latest information on the programme and closing dates](#) on the Glasgow City Innovation District (Venture Studio) website. Glasgow City Innovation District (GCID) is administered by the University of Strathclyde.

In order to comply with UK Government [sanctions legislation](#) and Scottish Government [guidance in relation to trading with Russia and Belarus](#), as part of our appraisal of this application GCID (University of Strathclyde) may carry out sanctions checks on your company, shareholders and in some cases directors and may ask you about the nature of your trading and/or investment links with Russia and Belarus. This information will be shared with Glasgow City Council.

Depending on the outcome of these checks GCID (University of Strathclyde) may decide not to support you or your company.

Applicants should be aware that any funding awarded by GCID (University of Strathclyde) is a Minimum Financial Assistance ("MFA") subsidy which is funded through the Shared Prosperity Fund. The Subsidy Control Act 2022 (the "Act") allows the grant of awards of up to £315,000 to recipients without needing to comply with the majority of the subsidy control requirements in the Act, provided that receipt of the grant does not cause the recipient's £315,000 MFA threshold to be exceeded over:

- the elapsed part of the current financial year (i.e., from 1 April); and
- the two financial years immediately preceding the current financial year.

**Section 1 – Details of Organisation**

Organisation Name:

Registered Address:

Town/City:

Postcode:

Company Registration:

Type of Organisation:

SME:

Status:

You are required as part of this application to declare any amounts of funding of the types described below which have been received by you from any UK public sources from 1 April 2020.

- Please provide details in the table below of all of the following types of subsidy:
  - a. any type of de minimis aid given under the EU State aid regulations before 31 December 2020 (or after this date if by virtue of the Northern Ireland Protocol or EU funded);
  - b. subsidies given as small amounts of financial assistance (SAFA) under the UK-EU Trade and Cooperation Agreement after 31 December 2020;
  - c. Minimal Financial Assistance (MFA) given under the Subsidy Control Act 2022 on or after 4 January 2023; and
  - d. Services of Public Economic Interest (SPEI) assistance given under the Subsidy Control Act 2022 on or after 4 January 2023.
- You should include details of support received by you or any other entity forming part of your enterprise. Your enterprise includes all entities under common ownership or control.
- If you have received public sector support in the past, you should have been notified in writing of any de minimis, SAFA, MFA or SPEI assistance element when the funding was awarded.

Further information on Minimal Financial Assistance is available here: [Minimal Financial Assistance guidance for companies - Scottish Enterprise \(scottish-enterprise.com\)](https://www.scottish-enterprise.com/minimal-financial-assistance-guidance-for-companies). Please note - This information is to provide example guidance only, the funding and delivery of this programme does not involve Scottish Enterprise.





**Section 4 – Desired Programme Impact**

Please explain why you are applying to join the programme and how it can support your new product or service offering. Your explanation could include a summary of the challenges you are anticipating and how the studio-based programme can support you in developing a sustainable business.

(500 word limit).

## Section 5 – Declaration

### Please read this carefully before submitting

#### By submitting this application, you acknowledge:

- This project is funded by the UK Government through the [UK Shared Prosperity Fund](#).
- The information provided in this application may comprise company information and personal data (as defined in the UK GDPR and the Data Protection Act 2018 ("Data Protection Laws")).
- Confirm you are, or the company which you represent is, the controller of personal data contained in this application, together with any personal data you provide to GCID (University of Strathclyde) should the application proceed, and that this personal data will be processed by GCID (University of Strathclyde) and/or the Agencies (as set out below) for the purposes outlined below.
- Any personal data provided in the application will be processed by University of Strathclyde (the administrator for GCID) in accordance with Data Protection Laws and held in accordance with the GCID privacy notice which can be found at <https://www.glasgowcityinnovationdistrict.com/privacynotice/> where individuals can find information on their rights in respect of the personal data we hold.
- The information provided in this application form will be kept confidential, except as set out in the application or where any law or regulation that applies states that we need to release it (for example, under the Freedom of Information (Scotland) Act 2002 or any code relating to providing access to information held by public bodies).
- The information, including personal information, provided in this application may be shared and used by GCID (University of Strathclyde), Scottish Enterprise, The Scottish Government (which includes departments of the Scottish Government), Glasgow City Council and other associated bodies such as local delivery organisations, consultants and agents (collectively referred to as 'the Agencies'), and used by them to assess its suitability for support. Personal data shared with the Agencies will be processed by them in accordance with their privacy notices, further information on which can be obtained from them directly.
- If the application is successful:
  - the Agencies will use the information provided in this application form for administration and management purposes, including carrying out appropriate checks, audits and marketing (including contacting you with surveys about your experience); and
  - we will publish information from sections 1 and 3 of this application, both in hard copy and on the internet, to make potential applicants, investors, the general public and other interested parties aware of the types of projects and businesses receiving grants.
  - If the application is unsuccessful for GCID Venture Studio Impact programme support, it may be passed to other departments within the University of Strathclyde and the Agencies, to enable consideration of any suitable alternatives.
- Information may also be used for the purposes of detecting and/or preventing fraud. To detect or prevent fraud, information may be given to:
  - subcontractors employed by GCID (University of Strathclyde) for the purpose of preventing and detecting fraud;
  - departments of other Agencies in the UK, responsible for providing grant support in other parts of the UK, and their subcontractors;
  - local authorities and their subcontractors;
  - The Department for Work and Pensions;
  - HM Revenue and Customs; and Law enforcement agencies.
- If you give information which you know is untrue or misleading, you may be committing an offence which could lead to you being prosecuted.

#### By submitting your application, you confirm:

- that your company does not currently or intend to: trade; act on behalf of; provide services to; have investment links with; or otherwise have any presence in Russia and/or Belarus.

I hereby confirm that I fully comply with the declaration as stated above (please check the box).

Title:

Name:

Position:

Please note this must be someone authorised to sign on behalf of the company.

### Low Carbon Statement

Does your business have a credible plan in place to reduce operational greenhouse gas emissions to net zero by 2045?